

REIMBURSABLE COST MANUAL

July 1, 2013 – June 30, 2014

Crosswalk of Changes

Please use the following guide to reference specific content changes to the 2013-14 Reimbursable Cost Manual by Section.

INTRODUCTION

- **Users of this Manual** – The fourth paragraph has several sentences bolded for emphasis.

SECTION I – DEFINITIONS

- **1. Commissioner’s Approval** – See subsections B.(2), (5) & (7) (New).
- **4. Less-Than-Arm’s-Length (LTAL) Relationship and Conflicts of Interest** – See subsections E. (7) (changed wording), subsection G (Code of Ethics & Conflict of Interest Policies).

SECTION II – COST PRINCIPLES

- **2. Administration** – C. (added)
- **3. Advertising – Guidelines for Preschool Program Advertising:** See subsection A.- added text.
- **13. Compensation for Personal Services** – See subsections A.(4)d (added job codes and time approval example), (5), (10) (added merit award must be based on performance evaluation), 10 d. (added), (12) (wording)
- **17. Depreciation/Amortization** - See subsections A.(2)
- **27. Insurance** – See subsection A. (adding more detail)
- **40. Recruitment of Personnel** - See subsections C (Added).
- **48. Special Education Itinerant Teacher Services** – See subsections A.(3) (changed wording).
- **57. Telephone/Communication Equipment** - See subsection A (changed).

SECTION III – GENERAL REQUIREMENTS

- **3. Whistleblower Policy** – (added)

SECTION IV – TUITION RATE-SETTING METHODOLOGY

- **No Changes**

SECTION V – INDEX

- See Index for page changes.

SECTION VI – APPENDICES

- See Appendixes – formatting changes only.