



**System to Track and Account for Children (STAC) and Medicaid Unit**

**Steven Wright, Director**

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TO: Authorized Municipality Representatives - § 4410 of Education Law

FROM: Robert J. Wojtkiewicz Jr., Education Finance Specialist 2

DATE: January 12, 2021

SUBJECT: Closeout of 2017-18 Preschool Claims per the Statute of Limitations

Pursuant to § 4410 of Education Law, Chapter 474 of the Laws of 1996 requires that preschool claims for the 2017-18 school year be received by the New York State Education Department's STAC/Medicaid Unit no later than June 30, 2021. This includes claims for placements in preschool center-based programs, related services, special education itinerant services, and claims for reimbursement for preschool evaluations.

In order for the STAC/Medicaid Unit to process all approval requests submitted, each respective county must receive the complete and appropriate STAC records by February 1, 2021. This provides your county and the STAC/Medicaid Unit time to review your requests, notify counties and/or school districts of any incomplete or conflicting requests, and correct and re-submit records, if necessary.

In mid-May 2021, the final Automated Verification Listing (AVL) will be generated and sent to each county office for return to the STAC/Medicaid Unit before June 30, 2021. After that date, 2017-18 AVL claims will be issued only for records where there is a change in the certified rate.

If you have questions regarding this process, please contact [Robert.Wojtkiewicz@nysed.gov](mailto:Robert.Wojtkiewicz@nysed.gov).